E-Safety Policy

POLICY TITLE:	E-Safety
Persons Responsible for Policy:	Deb Sherring – Head of ALP Tor Jones -DSL
Date due for review:	28-09-2023
Review date:	22-08-2024

MIAG wishes to promote staff and students' positive and safe use of new technologies.

The internet and other digital and information technologies are powerful tools which open new opportunities for everyone.

Electronic communication helps staff and students learn from each other. Young people have an entitlement to safe internet access.

The use of these exciting and innovative tools in provision and at home has been shown to raise standards d promote achievement.

Rationale:

The use of new technologies can put young people at risk including:

● Access to illegal, harmful or inappropriate images

● Unauthorised access to/loss of personal information

● The risk of being subject to grooming by contact made over the internet

● The sharing of information /images without the person's consent

● Cyber- bullying

● Access to unsuitable games

● Plagiarism and Copyright infringement

● Illegal downloading or music or video files

The potential for excessive use which may impact on the social and emotional wellbeing of the young person the risks can never be eliminated completely so it is essential to build students' resilience to the risks and build their confidence to deal with them. This policy applies to all members of the MIAG community who have access to the ICT and are users of personal ICT devices on site or off site on company business.

Responsibilities:

SLT are responsible for:

● Ensuring the safety of members within the MIAG community

● Ensuring all staff receive suitable CPD to enable them to carry out their e –safety roles

● Being aware of procedures to be followed in the event of a serious e- safety allegation being made against a member of staff

● Ensuring Parents/Carers complete a permission to take photographs letter, images will be used for internal display purposes only and for pupil files for identification. In the case of a young person going missing these may be shared with police. Parents/Carers are asked to discourage YP from bringing mobile phones to our provision

Tutors/Mentors are responsible for:

● Having an up-to-date awareness of e –safety matters and the contents of this policy

● Reading and understanding MIAG ICT Acceptable Use Policy

● Reporting any suspected misuse to the Designated Safeguarding Lead for action

● Ensuring digital communications with students and parents are on a professional level

● Monitoring ICT activity in sessions

● Ensuring students understand and follow e–safety with key messages reinforced through pastoral activities and a planned e safety programme as part of the designated curriculum

● Enabling students to develop research skills and the need to avoid plagiarism and copyright regulations

● Having an awareness of e-safety issues related to mobile phones, cameras and handheld devices

● only using photographs/video to support educational aims and that have been taken on school equipment. Care must be taken not to create images that bring the school into disrepute

Students:

Our young people need to:

● Understand the importance of adopting good e-safety practice and realise this policy covers their actions outside of school

●Recognise the risks attached to publishing their own images on social networking sites

Responding to incidents of misuse:

If any apparent or actual misuse appears to involve illegal activity appropriate internal action will be taken and the incident reported to the police. Evidence must be preserved where possible. Any inappropriate rather than illegal misuse will be dealt with as soon as possible in a proportionate manner through the normal behaviour/disciplinary procedures.

NSPCC

https://www.nspcc.org.uk/keeping-children-safe/online-safety/

https://www.ceop.police.uk

https://www.childline.org.uk – 08001111

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