

MIAG



Exclusions Policy – Learner Version

Ratified by Chair of Govs:

Signed by

A handwritten signature in blue ink, appearing to read "Jay Vha", written over the dotted line for the signature.

Date

10/6/25

What's this about?

At MIAG, we want everyone to feel **safe, respected**, and **ready to learn**. Sometimes, a learner might need a short break from the setting (called a **suspension**), or in rare cases, they may not return (called an **exclusion**).

We only do this when we **really have to** – and we always try to help first.

What do “suspension” and “exclusion” mean?

Word:	What does it Mean?
Suspension	A short break from MIAG – usually 1 – 3 days. This helps to keep you and others safe or give space after a serious incident
Exclusion	This is a BIG decision that means you won't return to MIAG, this is only used in very serious cases

When might this happen?

We might ask a learner to take time out if:

-  Someone gets **hurt or feels unsafe**
-  There's a **fight, threat, or very serious behaviour**
-  There's something dangerous involved (like drugs or weapons)
-  The behaviour keeps stopping others from learning – even after lots of support

We will always try to **understand what's going on** and talk to you first.

What happens if I'm suspended?

- ✚ Your family or carer will be told the same day
 - ✚ You may be asked to do a short task or reflection at home
 - ✚ When you come back, we'll have a **welcome-back meeting** to talk things through
 - ✚ We'll make a plan with you to help things go better
 - ✚ We want to **repair relationships** and **move forward**
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! Will I be excluded (asked to leave forever)?

This is **very rare**. It only happens if:

- ✚ There's a serious risk to safety
- ✚ We've tried everything and things still haven't worked
- ✚ We can't meet your needs safely anymore

Even then, we'll talk with your family and other adults working with you to make sure there's a new plan for your future.

Who decides?

A senior staff member (like the **Chief Operating Officer** or **Chief Executive Officer**) makes the final decision.

They will:

- ✚ Listen to what happened
 - ✚ Listen to you as well as to the staff who may have been involved - your views are very important to us
 - ✚ Think about your needs, feelings, and any support you have
 - ✚ Keep notes
 - ✚ Let your family and the people who support you (like school or social workers) know what's happening
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✂ What support can I get?

We'll try to help you by:

- ✂ Giving you time to talk
 - ✂ Changing your plan if needed
 - ✂ Offering space, staff support, or quiet areas
 - ✂ Helping you with a phased return
 - ✂ Working with outside services (if needed)
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✅ What if I don't agree?

You (or your family) can ask for a decision to be looked at again. Ask to speak to the Chief Operating Officer or write to us within **5 days** of the decision.

❤ Our Promise to You

- We will always listen to **your voice**
- We will explain things clearly
- We will treat you with **respect**
- We will work with you to find a better way forward