

MIAG



Quality Assurance and Quality Improvement Policy

Ratified by Chair of Govs:

Signed by

A handwritten signature in blue ink, appearing to read "Amy Hays", written over the dotted line for the signature.

Date

10/6/25

Roles and Responsibilities:

Role:	Responsibilities for Quality & Improvement:
Chief Operating Officer	Leads the strategic vision for quality and oversees implementation and reporting
Senior Leadership Team	Co-ordinates quality monitoring, analysis, and improvement planning
Wider Management Team	Ensure that staff teams are engaged in quality assurance and quality improvement practices
All Staff	Engage in reflective practice, deliver high-quality teaching & support and contribute to improvement reviews and plans
Learners and Families	Give feedback on provision quality through structured and informal methods
Commissioners	External quality monitoring and evaluation

Quality Assurance Methods:

We use a range of methods to check and maintain standards:

- 🚩 **Learning Walks & Observations:** Regular monitoring of classroom and support practice
- 🚩 **Planning and Work Scrutiny:** Reviewing lesson plans, learner work, and learner profiles
- 🚩 **Feedback Mechanisms:** Surveys, learner reviews, family conversations, and complaints/compliments
- 🚩 **Progress and Outcome Data:** Monitoring academic, social, emotional, and attendance data
- 🚩 **Staff Appraisals and Supervision:** Reviewing performance, targets, and development needs
- 🚩 **Safeguarding Audits:** Regular checks on safeguarding systems and culture
- 🚩 **Annual Self-Assessment Report (SAR):** Summarising strengths and areas for improvement
- 🚩 **Commissioner Monitoring Visits:** Where applicable, to validate the quality of service

Quality Improvement Plan (QIP)

- ✚ Key areas for development are written into a **Quality Improvement Plan**, reviewed each term
 - ✚ Progress is tracked, and outcomes are shared with staff, directors, and (where relevant) commissioners
 - ✚ All staff are supported and accountable for improvement areas
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Monitoring and Review:

This policy and all linked procedures are:

- ✚ Reviewed annually by senior leadership and summative report to The MIAG Management Board
 - ✚ Informed by learner outcomes, staff feedback, and regulatory frameworks
 - ✚ Adjusted based on internal and external findings
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Linked Policies:

- ✚ Teaching and Learning Policy
- ✚ Curriculum Policy
- ✚ Assessment Policy
- ✚ Safeguarding and Child Protection Policy
- ✚ SEND Policy
- ✚ Staff Supervision Policy
- ✚ Behaviour Policy