







Online Safety & e-learning – Learners Guide

MIAG (Meeting Individual Aspirations & Goals)

“Be smart. Be kind. Be safe online.”

What Is Online and E-Learning?





Online learning means using computers, tablets, or phones to:

-  Learn new things
-  Do schoolwork
-  Watch videos or lessons
-  Use safe websites and learning platforms

We use it in school and sometimes at home.






Why Do We Have This Policy?

To help you:

-  Stay **safe** while using the internet
 -  Use **technology for learning** – not for harm
 -  Know the **rules for online behaviour** at MIAG
 -  Protect yourself and others from **online risks**
-






When Using Devices at MIAG or for School Work:

You should:

-  Use the internet **only for learning**
 -  Follow staff instructions
 -  **Be kind** in messages and chats
 -  Only visit **safe, approved websites**
 -  Keep your **passwords private**
-




What Not to Do:

Please don't:

-  Use social media, games, or YouTube (unless approved for learning)
 -  Send unkind or rude messages
 -  Share personal information (like address, school or photos)
 -  Copy work from websites and pretend it's yours
 -  Use someone else's login
-





Staying Safe Online:

If you see something upsetting, confusing or wrong online:





-  **Tell a trusted adult straight away**
 -  Don't share or forward it
 -  We will help you – you're not in trouble
-

Learning from Home:

When learning online from home:

-  Stick to your MIAG learning times
 -  Use the platforms we provide
 -  Ask for help if you're stuck
 -  Speak respectfully in video calls or messages
-

Who to Talk To If You're Worried:

-  Your key worker
-  Any member of MIAG staff
-  The safeguarding team
-  A parent or carer

We take online safety seriously – we are here to help

Our Promise to You:

We will:

- ☒ Teach you how to be safe online
- ☒ Help you use technology to learn and grow
- ☒ Listen if something online makes you feel worried
- ☒ Work together to create a respectful, safe learning space