

MIAG



# Learners Guide to Behaviour Policy

Ratified by Chair of Govs:

Signed by ..... .....

Date ..... 08/11/26 .....

Date:

Review Date:

# MIAG Learner Behaviour Guide ~ How we keep MIAG safe, calm and fair

## Our Aim:

At MIAG, we want everyone to feel:

- ↳ Safe
- ↳ Respected
- ↳ Supported
- ↳ Ready to learn

We understand that behaviour is a way of communicating how you are feeling. We will always try to help you before things become a problem.

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## Our Values:

We believe:

- ↳ Everyone deserves respect
- ↳ Everyone makes mistakes and can learn from them
- ↳ Support is better than punishment
- ↳ Calm, safe behaviour helps everyone succeed

Staff will work with you, not against you.

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## What We Expect From Learners:

We ask you to:

- ↳ Treat yourself, others and the building with respect
- ↳ Come to sessions on time and try your best to attend regularly
- ↳ Take part in learning and activities as best you can
- ↳ Follow staff instructions calmly and politely
- ↳ Behave in a way that does not upset or distract others
- ↳ Only use your mobile phone if a member of staff says it is okay

If you need extra help to meet expectations, we will make reasonable adjustments.

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## Positive Behaviour and Rewards:

We notice and reward positive behaviour.

You may receive:

- ⊕ **Verbal praise** – staff will tell you what you have done well
- ⊕ **Reward points** – for effort, progress and positive behaviour
  - You collect stamps on a reward card
  - One full card (10 stamps) = an instant reward from the Lucky Dip
  - You can save cards for a bigger reward if you choose
- ⊕ **Positive messages home** – calls or messages to parents/carers
- ⊕ **End of term recognition** – for effort, progress and good conduct

You may receive more than one reward at the same time.

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## If Things Start to Go Wrong:

Staff will always try to help early by:

- ⊕ Keeping routines clear
- ⊕ Talking things through
- ⊕ Helping you calm down and regulate
- ⊕ Giving you time and space to reflect

Our aim is to support you, not to punish you.

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## If Behaviour Does Not Meet Expectations:

If behaviour continues, staff may use the following steps:

- ⊕ **Reminder**
  - A calm explanation of what needs to change
- ⊕ **Time out / reflection**
  - Short, supervised time away to calm down
  - This is not isolation or a punishment
- ⊕ **Behaviour report**
  - Used if problems keep happening
  - Reviewed weekly and shared with home
- ⊕ **Meeting with adults**
  - With parents/carers and other professionals
  - To agree support and next steps

- ⊕ **Off-site provision**
  - Used as an alternative to suspension where appropriate
- ⊕ **Suspension**
  - Only for serious or ongoing unsafe behaviour
  - Used as a last resort
- ⊕ **EHCP Emergency Review** (if you have one)
  - To look at extra support or changes needed
- ⊕ **Permanent exclusion**
  - Only in very serious situations where safety is at risk

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## Physical Intervention (Keeping People Safe):

We try hard to avoid physical intervention.

- ⊕ Staff will only use physical intervention as a **last resort**
- ⊕ It is only used to stop someone getting hurt
- ⊕ It is never used as punishment

Any incident will be:

- ⊕ Written down
- ⊕ Shared with senior staff
- ⊕ Shared with parents/carers
- ⊕ Reviewed so it does not happen again

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## Behaviour and Safeguarding:

Sometimes behaviour shows that someone needs help.

Staff will:

- ⊕ Think about whether behaviour means you are worried, upset or unsafe
- ⊕ Follow safeguarding procedures if needed
- ⊕ Make sure SEND needs are considered

You will not be punished for behaviour that happens because your needs are not being met.

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## Support to Help You Improve:

Support might include:

- ↳ Help from the SENCO
- ↳ A Behaviour Plan with clear targets
- ↳ A key adult or mentor
- ↳ Restorative conversations to fix problems and rebuild trust

Support plans are reviewed and changed if needed.

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## Remember

- ↳ We want you to succeed
- ↳ We will listen to you
- ↳ We will help you learn from mistakes
- ↳ You are valued at MIAG