

MIAG



NO SMOKING & VAPING POLICY

MIAG ORGANISATIONAL POLICY +

Organisation-wide policy with provision-specific arrangements.



SUPPORTING
INDIVIDUALS



CREATING
OPPORTUNITIES



ENRICHING
COMMUNITIES

Policy Statement:

MIAG is committed to providing safe, healthy and respectful environments for learners, staff and visitors. MIAG operates a smoke-free and vape-free environment across all of its sites and in all MIAG-controlled activities and transport.

This is an MIAG Organisational Policy +. The core requirements apply organisation-wide. The appendices must be completed by each provision to reflect the specific site, boundaries, arrangements, responsibilities and local implementation.

Scope:

Smoking and vaping are **prohibited throughout all MIAG sites** and provision-controlled areas, including buildings, entrances, grounds, gardens, car parks, paths, outdoor learning areas and any other land under MIAG's control or used as part of the provision.

The prohibition applies to MIAG staff, learners, parents/carers, visitors, volunteers, contractors and other persons attending or working at MIAG. It also applies during MIAG off-site activities, trips and in MIAG-provided transport.

Definitions and policy position:

- ❖ Smoking includes smoking tobacco, herbal smoking products and any other substance where smoke is produced
- ❖ Vaping includes use of e-cigarettes, disposable vapes and other electronic vaping devices, whether or not the product contains nicotine
- ❖ Heated tobacco products and similar devices are also prohibited under this policy
- ❖ MIAG does not provide or designate smoking, vaping or heated-tobacco areas anywhere on its sites
- ❖ Where legislation sets a minimum prohibition, this policy may impose a wider organisational prohibition. In particular, vaping is prohibited by MIAG even where the statutory smoke-free regime does not itself prohibit vaping

Core expectation:

No person should smoke, vape or use a heated tobacco device anywhere within MIAG's site boundaries, in MIAG transport, or during MIAG activities. Staff should not smoke or vape where they can be seen by learners when representing MIAG, including during off-site activities.

Legal and Regulatory Framework:

This policy is informed by the following legislation and guidance current at the date of approval:

- ❖ Health Act 2006 — statutory smoke-free requirements for enclosed workplaces, public places and specified vehicles
- ❖ Smoke-free (Premises and Enforcement) Regulations 2006 and Smoke-free (Signs) Regulations 2012 — implementation and signage requirements
- ❖ Health and Safety at Work etc. Act 1974 — MIAG's general duties to protect health, safety and welfare
- ❖ Management of Health and Safety at Work Regulations 1999 — risk assessment and management arrangements where relevant
- ❖ Equality Act 2010 — duties concerning disability and reasonable adjustments where relevant to individual support
- ❖ Data Protection Act 2018 and UK GDPR — confidentiality and lawful handling of personal information
- ❖ Tobacco and Vapes Act 2026 — introduces further powers concerning smoke-free, vape-free and heated-tobacco-free places. The relevant place/vehicle provisions are enabling powers and require commencement/regulations; this MIAG policy therefore remains the organisational control regardless of whether those provisions have commenced
- ❖ Keeping Children Safe in Education 2026 — safeguarding context for education settings, including the need to consider learner wellbeing and risks associated with harmful substances

The statutory smoke-free regime currently prohibits smoking in enclosed workplaces and certain vehicles. It does not, by itself, prohibit vaping in all such places; employers can set their own vaping rules. MIAG's policy is deliberately stricter and prohibits vaping across all MIAG sites, transport and activities.

Signage and communication:

- ❖ Appropriate no-smoking and no-vaping signs will be displayed at site entrances and other locations identified through the provision-specific arrangements
- ❖ Staff, learners and families will be informed of the policy and any local arrangements
- ❖ Visitors, contractors and volunteers will be informed of the requirement where appropriate
- ❖ The site-specific appendix must identify signage locations and any areas requiring additional communication

Learners:

Learners are expected not to smoke, vape, use heated tobacco devices or bring cigarettes, vapes, lighters or related items onto MIAG premises or into MIAG activities/transport.

Where a learner is found smoking or vaping, staff will respond in a calm, proportionate and supportive manner. Any confiscation, searching, safeguarding response or storage of items must be

managed in accordance with MIAG's Searching, Screening & Confiscation Policy +, Behaviour Policy, safeguarding procedures and any relevant individual risk assessment.

MIAG will provide or signpost appropriate health education and support for learners who want to stop smoking or vaping or who may be experiencing pressure to use these products.

Staff:

Staff must comply with this policy at all times while working for MIAG or representing MIAG. Staff must not smoke, vape or use heated tobacco devices on any MIAG site, in MIAG transport, or during MIAG activities.

Where a staff member breaches the policy, the Head Teacher / appropriate manager will address the matter proportionately. Repeated or deliberate breaches may be managed under the MIAG Staff Disciplinary Process. Where there are underlying wellbeing, dependency or health considerations, supportive discussion and appropriate signposting should also be considered.

Parents, Carers, Visitors, Volunteers and Contractors:

All visitors and other non-employees are expected to comply with the smoke-free and vape-free environment. A person using a prohibited product should be asked to stop. Persistent refusal may result in the person being asked to leave the site or activity and, where relevant, the matter being referred to the appropriate manager or contract lead.

Off-site Activities and Transport:

The policy applies to all MIAG trips, visits, community activities and other off-site provision. Staff must ensure that the requirement is communicated where necessary and that the arrangements in the relevant provision appendix are followed.

No smoking, vaping or heated tobacco use is permitted in MIAG-provided transport. Where transport is provided by a third party, MIAG will require the provider to operate an equivalent smoke-free and vape-free arrangement wherever reasonably practicable and will record any local arrangements in the appendix.

Prohibited Items and Response:

MIAG does not permit cigarettes, vapes, lighters or related smoking/vaping items to be brought onto its premises where this is prohibited by the relevant learner or staff arrangements. Any search, confiscation, storage or return of items must follow the separate MIAG Searching, Screening & Confiscation Policy + and applicable procedures.

Safeguarding, Wellbeing and Support:

Smoking and vaping may be associated with health, dependency, peer pressure, exploitation or wider wellbeing concerns. Staff should consider whether a safeguarding or welfare concern is present and follow MIAG safeguarding procedures where appropriate.

MIAG will provide supportive signposting for learners and staff who wish to stop smoking or vaping. Support does not remove the requirement to comply with this policy.

Appendices — Provision-Specific Arrangements ~ MIAG Limited (The Beeches)

The following appendices form part of this Organisational Policy +. The core policy requirements apply across MIAG. Each provision must complete and review these arrangements so that the policy is operationally specific to its site and learner profile.

Appendix 1 — Site, Boundaries and Signage:

Provision / site name	MIAG Limited
Site address	The Beeches, Broomhill Road, Brislington, Bristol, BS4 5RG
Site boundary / land under MIAG control	Whole site including The Beeches House, GOALS and all associated land
Areas included in the smoke-free / vape-free boundary	As above
No-smoking signs — locations	Front Office, Classrooms
No-vaping signs — locations	Front Office, Classrooms
Additional signage / family communication	In meetings rooms

Appendix 2 — Learner-Specific Arrangements:

- ❖ *Learners requiring additional support to understand the policy:* This will be explained to them in a manner which they can understanding, potentially through images or by a Trusted Adult.
- ❖ *Individual risk assessments / support plans requiring consideration:* These will be organised on a case-by-case basis.
- ❖ *Arrangements for responding to smoking/vaping incidents:* Sanction applied through the behaviour policy and education provided to support the child
- ❖ *Safeguarding escalation arrangements:* Ongoing education through PD sessions and 1-1 input.
- ❖ *Support / signposting arrangements:* In more populated areas of site.
- ❖ *Arrangements for storage/return of confiscated items under the relevant MIAG policy:* Items confiscated will be returned to families at some point, dependent on the nature/legality of the item.

Appendix 3 — Staff and Operational Arrangements:

- ❖ *Head Teacher / Provision Lead:* Guy Swallow
- ❖ *Person responsible for site signage:* Guy Swallow
- ❖ *Person responsible for informing new staff / induction:* Guy Swallow
- ❖ *How staff are reminded of the policy:* Through staff meetings/briefings
- ❖ *Local arrangements for staff who wish to stop smoking/vaping:* Support and signposting through their line manager
- ❖ *How breaches by staff are recorded/referred:* On Staff Safe

Appendix 4 — Visitors, Contractors, Activities and Transport:

- ❖ *How visitors are informed of the policy:* Through signage and upon arrival verbally
- ❖ *Reception / visitor signage arrangements:* Visible upon entry
- ❖ *Contractor / supplier arrangements:* Through signage and upon arrival verbally
- ❖ *Off-site activity arrangements:* Through letters sent to families and verbally by visit lead
- ❖ *Third-party transport arrangements:* Through letters sent to families and verbally by visit lead
- ❖ *Local response where a visitor/contractor refuses to comply:* Informed that they must leave site

Appendix 5 — Implementation, Review and Confirmation:

- ❖ *Date policy communicated to staff:* 04.09.26
- ❖ *Date policy communicated to learners/families:* 07.09.26
- ❖ *Date signage checked:* 07.09.26
- ❖ *Date site boundary / local arrangements reviewed:* 07.09.26
- ❖ *Last incident / learning review date:* N/A
- ❖ *Next planned review date:* 04.01.26

Provision Confirmation: I confirm that these provision-specific arrangements have been reviewed against the current site, staffing, learner profile, risk assessments and local circumstances and are understood by those responsible for implementation.

ROLE	NAME	SIGNATURE	DATE
Head Teacher / Provision Lead			
DSL / Safeguarding Lead			
Site / Premises Lead			
Other relevant lead			

Document Control:

Policy	No Smoking & Vaping Policy
Policy Type	MIAG Organisational Policy +
Policy Owner	Lisa Savage, COO/Guy Swallow, Head Teacher
Approved By	Guy Hopson
Approval Date	8 th September 2026
Effective From	1 September 2026
Review Date	August 2027
Current Version	1.0
Applies To	All MIAG provisions; provision-specific arrangements are set out in the appendices.

Version History

Version	Date	Summary of Change
1.0	1 September 2026	Reformatted as MIAG Organisational Policy +; updated for current smoking/vaping legislation and guidance; strengthened organisation-wide smoke-free/vape-free requirements and provision-specific appendices.

MIAG ~ Meeting Individual Aspirations & Goals